



Ordinary General Assembly (Hybrid Format)  
May 1st, 2022. | 03h00-04h30 PM (Santo Domingo Local Time)

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## MINUTES

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### Agenda

1. **Roll call**
2. **Confirmation of Quorum**
3. **President Welcome speech and Opening of the Meeting**
4. **President's Report**
5. **Secretary General's Report**
6. **Treasurer's Report**
7. **Auditor's Report**
8. **Updates and ongoing work regarding Events;**  
**Central American Games 2022, Central American and Caribbean Games 20223 and Olympic Games 2024.**
9. **Additional Topic requested and General topics requested by Email by the MNAs.**
10. **Meeting Closure**

**Attendance:** Juan Manuel López Delgado (President), Mario Bernardo Mandel Vaisman (Secretary General), Maria Borello Castillo (Vice President), Hung Ki Kim (Vice President), Wayne Mitchell (Vice President), Wilmar Alvarado Castillo (Vice President), Elvin Landrau (Vice President), Ricardo Torres (Vice President), Chuong Pham (Council Member), Iván Fernández (Council Member), Maciel Junior (Council Member), Alejandro Mansilla Arias (Council Member), María de Lourdes de Veer (Council Member), Armando Valdés Irias (Council Member), Natalya Falavigna Silva (Council Member), Moisés Hernández Encarnación (Council Member), Conrado González Blumberg (Auditor), Alina Garza Herrera (Treasurer).  
MNA Representatives: Argentina, Aruba, Barbados, Bolivia, Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Ecuador, Guatemala, Haiti, Honduras, Mexico, Panama, Paraguay, Peru, Puerto Rico, Dominican Republic, Suriname, United States of America, Uruguay, Venezuela.

**Minutes of the Pan American Taekwondo  
Ordinary General Assembly, held May 1<sup>st</sup>, 2022**

Punta Cana, Dominican República at 03:00Pm local time, on the Sunday 1<sup>st</sup> of May of 2022, at the Convention Center of the Hotel Barceló Bávaro, placed in Carretera Bávaro Km. 1, Playa, C.P. 23001, República Dominicana the Ordinary General Assembly of 2022, of the Pan American Taekwondo Union (therefor PATU or Union) took place.

According with the Organization Statures, the meeting was presided by the President Mr. Juan Manuel Lopez Delgado, as chair of the council meeting of PATU.

Mr. Mario Mandel took the role of Secretary as part of his role of Secretary General of the PATU Council.

After the roll call the Quorum was confirmed accordingly to the article 16.1 of the PATU statutes. The meeting took place on site and additionally members could join through remote connections, the quorum was reached.

Meeting Development:

**Point I. Roll Call**

The secretary general verified the people present and the attendance list of the council members present at the meeting.

**Point II. Confirmation of the Quorum.**

The President of PATU, after his welcome speech requested the Secretary General to confirm if the quorum was reached, according to the quorum specification mentioned on the statutes. After the quorum was confirmed, the president officially opened the **2022 PATU General Assembly** and started with the agenda for the day.

The Secretary General Informed that according with the attendance list, there were present **42** members of the General Assembly, due to that quorum was reached and PATU General Assembly could proceed

Attadance list – attached – [Annex 1](#)

According with the attendance list verified by the secretary, it is confirmed that quorum was reached, and the Ordinary General Assembly could proceed

### **Point III. Welcome speech of the president and opening of the meeting**

The president welcomed all the members and in virtue that the required quorum was reached, he declared on Sunday 1<sup>st</sup> of May of 2022, at 03:05 pm local time, that the 2022 Ordinary General Assembly of the Pan American Taekwondo Union officially opened. All the agreement reached during the meeting would be valid

Agreement 1 – 2022 PATU General Assembly

#### Official Opening of the Meeting

*“Being 15:05 pm on May 1<sup>st</sup>, 2022, I officially declare the 2022 Ordinary General Assembly of the Pan American Taekwondo Union open, and declare that all the agreement reach by this meeting will be valid for all the members present and absent”*

Following the declaration, the secretary proceeded with the reading of the agenda for the da. The agenda was the follow:

1. Roll Call
2. Confirmation of Quorum
3. President Welcome Speech and opening of Meeting
4. President’s Report
5. Secretary General’s Report
6. Tresurer’s Report
7. Auditor’s Report
8. Updates and ongoing work regarding Events: Central American Games 2022, Central American and Caribbean Games 2023 and Olympic Games 2024.
9. Additional Topic requested and booked and general topics request by MNAs o Council Members.
10. Closure

It was informed by Secretary General that in regards point IX of the agenda, there were non requested topics. After that declaration, the agenda was submitted to the General Assembly, and it was approved unanimously in the terms presented. With the approval the following agreement was adopted:

Agreement 2 – 2022 PATU General Assembly

#### Approval Of the Agenda.

*“The PATU General Assembly approves unanimously the Agenda presented by the secretary”.*

**Point IV. PATU President’s Report – Mr. Juan Manuel Lopez Delgado**

PATU president presented to the General Assembly his report of 6 month of his term. It was informed that the organization has archived many milestones with organization, transparency and hard work that had and will beneficiate all PATU Membership; organize and create procedure for financial accountability, create better relations with WT along with improve the relation with other sport organization of the continent and region, as has been a few of the milestones archived.

He also highlighted that it has been reach a Continental Union, that works under the principals of transparency, unity, and accountability. The detailed information about each one of these topics can be found on the Annex 2 of this minutes.

Following the president’s report, the General Assembly adopted the following agreement:

Agreement 3 – 2022 PATU General Assembly

PATU President’s Report

*“PATU general Assembly approves unanimously without comment the president’s reports, in the terms presented and acknowledging the progress reached in this short period”*

**Point V. Secretary General’s Report – Mr. Mario Bernardo Mandel Vaisman**

PATU Secretary General presented to the General Assembly his report, highlighting the work done by the administration, to improve the transparency and the accountability of the entire organization. The complete report is attached in this Minutes as Annex 3, for the records

Following the Secretary General’s Report, the General Assembly adopted the following agreement:

Agreement 4 – 2022 PATU General Assembly

PATU Secretary General’s Report

*“PATU General Assembly approves unanimously without comments the Secretary General’s report, in the terms presented”*

**Point VI. Treasurer’s Report – Ms. Alina Garza Herrera**

PATU Treasurer presented to the General Assembly her report along with the Financial Statements of the Union, following the general principals of the accounting and with the ratification of the principals of the administration, in regards transparency and accountability; the full report is attached in Annex 4 of this minutes, for the records.

Following the Treasurer’s report, the General Assembly adopted the following agreement:

Agreement 5 – 2022 PATU General Assembly

PATU Treasurer’s Report

*“PATU General Assembly approves unanimously without comments the Treasurer’s report, in the terms presented along with the financial statements, the assets report and the annual budget as it was presented. Acknowledging the transparency showed in the management of the resource by the administration and the Council”*

**Point VII. Auditor’s Report – Mr. Conrado González Blumberg**

PATU Auditor presented to the General Assembly his activity report along with the revision and approval of the Financial Statements of the Union, acknowledged that the reports followed the general principals of the accounting, and the principals followed by this administration in terms of transparency and accountability.

Following the Treasurer’s report, the General Assembly adopted the following agreement:

Agreement 6 – 2022 PATU General Assembly  
PATU Auditor’s Report

*“PATU General Assembly approves unanimously without comments the Auditor’s report, in the terms presented along with the financial statements, the assets report and the annual budget as it was presented. Acknowledging the transparency showed in the management of the resource by the administration and the Council.”*

**Point VIII. Updates and ongoing work regarding Events: Central American Games 2022, Central American and Caribbean Games 2023 and Olympic Games 2024.**

The president informed that a hard working has been done for the Central American Games 2022, same as with the Central American and Caribbean Games 2023, so this events can be done in the best way possible. He also informed that due to agreements adopted by the respective NOC, the Central American and Caribbean Games 2023, will take place in Dominican Republic instead of El Salvador.

The host for the qualification tournament for the Central American and Caribbean Games will be decided soon and the event had to take please no later than February 2023.

The qualification tournament for the Pan American Games, will take place in Rio de Janeiro, Brazil, in March 2023.

In regards of the Qualification Tournament for the Olympic Games, it was informed that the date will be analyzed depending on the option available, and it was determinate that the deadline to determinate the host will be July 2022.

Additionally it was presented to the council the event calendar as follows.

Central American Games	Guatemala 2022
Place:	Guatemala, GUA
Dates:	October 27 to November 13
Events	Kyorigi World Weigh Divisions Poomsae World Divisions

Central American and Caribbean Games	Salvador 2023
Place:	DOM
Dates:	June 23rd to July 8th 2023
Events	Kyorigi and Poomsae
Qualification Tournament	TBD
Date	February 2023

Pan American Games	Santiago 2023
Place:	Santiago de Chile, CHI
Dates:	October de 2023
Events	Kyorigi G4 Olympic Weigh Divisions Poomsae G4 World Divisions Para Olympic Divisions
Qualification Tournament	
Place:	Arena Carioca 1 & 2 Rio de Janeiro, BRA
Date:	17th to 19th March 2023

Qualification Tournament Olympic Games	Paris 2024
Place:	TBD – Deadline July 2022
Dates:	TBD
Events	Kyorigi Olympic Weigh Division Kyorigi Para Olympic Weigh Divisions

The president reiterated that the WT World Championship and the PATU Gala Dinner will take place in Mexico.

After the above it was adopted the following:

**Agreement 7 – 2022 PATU General Assembly**

Updates and ongoing work regarding Events: Central American Games 2022, Central American and Caribbean Games 2023 and Olympic Games 2024.

*“PATU General Assembly Approves unanimously and without comments the bidding process of the Central American Games 2022, the Central American and Caribbean Games 2023 along with the decision to hold the event in Dominican Republic; additionally, the Council recognize that it has been informed and has approved the Event calendar, with*

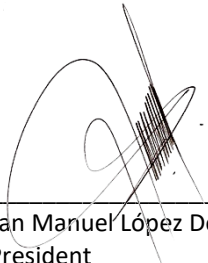
*the categories and the places of the informed events. Finally, PATU Council ratifies that the deadline for the definition of the host city for the Olympic Qualification Tournament is set to July 2022.”*

**Point IX. Additional Topic requested and booked and general topics request by MNAs o Council Members.**

The Secretary informed that there were no requests for additional topics to be included in the agenda, by the MNAs or the PATU council members.


**Point X. Meeting Closure**

As no additional topics were requested to be discussed during the meeting and all the agenda points were presented, PATU president thanked all the members present for their attendance in this meeting and proceeded with the formal close of the 2022 PATU Ordinary General Assembly, on Sunday 1<sup>st</sup> of May 2022, at 04:30 PM local time. Recorded on this minutes, that are signed by the President and the secretary, for the organization records and for all the attendants of this meeting that may request it.



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LAE. Juan Manuel López Delgado  
PATU President



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C. Mario Mandel Vaisman  
PATU Secretary General



Ordinary General Assembly (Hybrid Format)  
 May 1st, 2022. | 15h00-16h30 (Santo Domingo Local Time)

## ANNEX 1

### Quorum

Members of General Assembly	Name/Representative	Attendance
PATU President	Juan Manuel Lopez Delgado	Yes
Vice President Elevated	Maria Rosario Borello Castillo	Yes
Vice President Appointed	Hung Ki Kim	Yes
Vice President North America	Wayne Mitchell	Yes
Vice President Central America	Wilmar Alberto Alvarado Castillo	Yes
Vice President Caribbean	Elvin Landrau	Yes
Vice President South America	Ricardo Torres	Yes
Council Member North America	Chuong T Pham	Yes
Council Member Caribbean	Ivan Fernandez	Yes
Council Member South America	Maciel Junior	Yes
Chairman Athlete Committee	Natália Falavigna Silva	Yes
Chairman Athlete Committee	Moises Daniel Hernandez Encarnacion	Yes
Council Member Appointed	Alejandro Mansilla Arias	Yes
Council Member Appointed	Maria de Lourdes de Veer	Yes
Council Member Appointed	Armando Vinicio Valdez Irias	Yes
Secretary General	Mario Bernardo Mandel Vaisman	Yes
PATU Auditor	Conrado Anibal Gonzalez Blumberg	Yes
PATU Treasurer	Alina Idalia Garza Herrera	Yes
ARGENTINA		Yes
ARUBA		Yes
BARBADOS		Yes
BOLIVIA		Yes
BRAZIL		Yes
CANADA		Yes
CHILE		Yes



COLOMBIA		Yes
COSTA RICA		Yes
CUBA		Yes
DOMINICAN REPUBLIC		Yes
ECUADOR		Yes
ESTADOS UNIDOS DE AMERICA		Yes
GUATEMALA		Yes
HAITI		Yes
HONDURAS		Yes
MEXICO		Yes
PANAMA		Yes
PARAGUAY		Yes
PERU		Yes
PUERTO RICO		Yes
SURINAME		Yes
URUGUAY		Yes
VENEZUELA		Yes

## ANNEX 2

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### President Report – Mr. Juan Manuel Lopez Delgado.

#### Intro:

During the first six months of my administration, we have achieved big things.

I was vested, through your vote, with the responsibility to achieve an organized working structure, transparent and that benefits all PATU members.

We have healed PATU finances, reinforced cooperation with WT and other regional and continental organizations.

*We have finally achieved a Continental Union.*

#### Transparencia

Clear and Transparent Event Bidding Process.

- The Bidding Process for PATU Event was created
- The bidding information was sent to all the MNAs to give equal opportunity to all.

Reactivation of Committees

- 14 Committees were created.
- 5 Special Committees were created to help with the re-activation of PATU.

Creation of Administrative and Operative Structure.

- There is an Administration, the Secretariat and Event team that works 24/7.
- It was defined the operation and the support need it for those countries that have the first experience as LOC.

Creation of internal rules and regulations

- The rules for Council Meetings was created
- Voting Code.
- Event Bidding Process.
- And currently working on the review of the rule for International Events in PATU.

Creation of the IR structure

- The structure reflect the division per regions and competition areas.
- A list of IR were created to have a data base to assign the IR for PATU events.
- A Education group was created to guaranty the training of new IR and the refresh of the current ones.

#### Unity

New Image

- New PATU logo.
- New PATU corporative image.
- New PATU website PATUTkd.org.

Support for in developing countries

- Work along WT for the Habana Open.
- Research to create a strategy to increment the Licence number in the Caribbean and central American region. Impulso a justas regionales y continentales
- Close relation with Pan Am Sports
- Improvement of relation with other regional sport organization such as ODECABE, ODESUR, ODEBO.

#### Creation of the Pan Am Series Events

- First Event series in the region
- Grants Wildcard for the Pan American Championships.
- 3 Elite Event, one per region: North, Center, South.

#### Creation of the Grand Prix Pan Am

- The event will gather the best athletes of the continent
- It will happen in non-pair year, after the close of the Olympic cycle.

#### WT-PATU Project

- 3 development Project were presented
- In constant communication with WT departments.

#### Application of the last updates in the competition rules.

- Since the approval of the update on February 16<sup>th</sup>, 2022. PATU have encourage que application of the new rules in the event in the region.
- The Puerto Rico Open was the first event with application of the new rules in the continent.
- During that event the WT Referee chairman and Technical Chairman were present.

### **Clear Accounting**

#### Transparency in the presentation of the Account reports

- This administration is the first one with clear record of their finances and accounts.
- The Process to present and report the budget for 2022 was clear.

#### Clear Hostings fees

- It's included in the bidding Process by rule.
- All the countries can apply to be the host of one of the events.

#### Event Agreements

- Before the events take place the LOC and PATU had several meetings to agree on the requirements, need and the opportunities of the LOC.
- The agreement between LOC and PATU, are put in writing.

#### Event Calendar 2022

- For the first time the Pan Am region had an event calendar.
- The communication with WT in regards Event is open and fluent.
- The Communication had a new portal – PATU website [www.patutkd.org](http://www.patutkd.org) that has become the main tool of communication of the Pan Am community.
- Through the website and the social media, we reach the MNAs and the technical groups.

We have done unprecedented changes, nevertheless, **there is a lot more to do**. We must **work hard as a team, as a Continental Union** to position **PATU as a TOP in the world**.

## ANNEX 3

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### Secretary General Report – Mr. Mario Mandel Vaisman.

#### **PATU STRUCTURE – GRAPHIC**

##### **GOALS**

Since the election, the secretariat has focused their efforts on solving the issue we know we had and that were confirmed by national federation, as a concern of them regarding former administrations

- Communication
- Improve the times of reply and the interaction between the office and the members
- Transparency and the fair distribution of the information regarding events and biddings
  - Events Bidding Processes
  - Procedure standardization
- Website – updated

##### **STRATEGY**

To solve each one of the items mentioned above, a strategy has developed, all of them with the goal of maximize participation of the Member National Associations (MNAs), and that all of our MNAs can have the same opportunities, without forgetting the transparency of the process

##### **COMMUNICATION**

The first move of the Secretariat was to focus on communication improvements, thinking the communication as a howl. Setting the target as replying to the queries, and emails within 72hrs. Up to this date, we have reached that time of reply. Additionally, PATU has invested in created a communication department that is charge of the communication in social medial, which has greatly improved the position of our organization at international level; because the information posted in social media not only reach our members but also the international community.

The change has been noticed, not only the amount of information available has increased but also the aesthetic in the way that information is presented had improved, which has granted compliments.

All this individual improvement sums up and create the increase of the number of registrations in our events, and this increase it is not only in the number of athletes and official but also the number of the MNAs from where these participants came from.

##### **RESPONSE TIME**

The increase on the information available plus the increase of involvement of the number of MNAs with the organization and its activities has increase of queries, emails and question that requires answers. But we are glad to inform you that the response time has been kept within our target and in same case has improved.

The communication with WT is the best that his organization had has from years, this is easy no notice if we look in the time phrase that events are approved but also in the increase of education course dictated in Spanish.

## **PROCESSES**

If we move to Event process, the current OC could ratify that the office had an ongoing communication, since the first step, by sending the bidding process and information to all PATU membership, so they can easily create the proposal to the last step that is help with OC to run the event. The office has worked side to side with the Local OCs and has helped to find solutions. Today we can gladly say that this year many MNAs will host international events for the first time, and we are proud it.

## **STANDARDIZATION AND PROCEDURES**

Finally, the office had worked hard and have invested many hours in create process and review and standardize existing ones. So, each one of our operations can be accomplish with transparency and democracy. To mention an example Committees has been created and each one of them is rule by their own code – TOR, this allows the members of the committees to have a rule framework that brings them security and confidence to fulfil their duties.

## **PROCESS STANDARDIZED**

The process has been also standardized, for example the event bidding process and now we are working to standardize other process such as, procedure manual for events, e-vote code, with the aim that the rules mentioned on out statute can be easily applied in our day-to-day operations.

## **OPEN AND INCLUSIVE PARTICIPATION**

Our organization has also open in terms of given voice to all the members; this is a very complex organization with many different realities, due to that this is a key point to successful governance. In this sense we have implemented meeting with the national coaches, presidents, event organizers with the aim to listen all the people that is involved in our organization.

## **WEBSITE AND SOCIAL MEDIA**

Our website has served as a link to other important organizations, such as: ACODEPA, PanamSports, CON, who has congratulated us not only for the aesthetic of the design but also for the quality of it, and that is always up to date.

## **FINAL CONCLUSIONS**

To summarize, this past month has required long hours of work, each one of the documents you have received reflect hours of preparation, effort, collaboration, but we are glad because this has created the bases to a new PATU, that will be our legacy and an example in a near future. We are strong because we have your support. This is a new era for PATU, in which the doors are open for all the people that want to work, collaborate, and give. The Secretariat has been and will continue being the link between all of us, so we can reach of goals, because communication is the base to give them all the same opportunities.

## Annex 4

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### Treasurer Report – Ms.Alina Garza Herrera

#### PANAMERICAN TAEKWONDO STATEMENT IN FINANCIAL POSITION

2021

<b>INCOME REVENUE</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>	<b>TOTAL</b>
OPENING BALANCE	16,170.44	24,335.39	40,505.83
MEMBERSHIP	985.00	1,194.50	2,179.50
CONTRIBUTION GMS	7,212.00	-	7,212.00
INTEREST	0.80	0.85	1.65
<b>TOTAL REVENUE</b>	<b>24,368.24</b>	<b>25,530.74</b>	<b>49,898.98</b>
<b>EXPENSES</b>			
ADMINISTRATION EXPENSES	-	-	-
OPERATING COSTS	-	3,327.51	3,327.51
ENTRETAINMENT EXPENSES	-	1,311.00	1,311.00
PROFESSIONAL FEES	-	2,960.00	2,960.00
FINANCIAL EXPENSES	32.85	80.00	112.85
<b>GENERAL EXPENSES</b>	<b>32.85</b>	<b>7,678.51</b>	<b>7,711.36</b>
<b>FINAL BALANCE</b>	<b>24,335.39</b>	<b>17,852.23</b>	

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C.P. ROXANA LIZZETH MARTINEZ BARRERA  
CEDULA PROFESIONAL: 4689687

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LIC. ALINA IDALIA GARZA HERRERA  
TESORERA

**PANAMERICAN TAEKWONDO**  
STATEMENT IN FINANCIAL POSITION

2022

INCOME REVENUE	JANUARY	FEBRUARY	MARCH	TOTAL
OPENING BALANCE	17,852.27	115,860.92	139,319.04	273,032.23
MEMBERSHIP	1,100.00	4,230.00	494.50	5,824.50
CONTRIBUTION GMS	726.00	6,843.00	32,205.80	39,774.80
SPONSORSHIP	35,000.00	-	-	35,000.00
CONTRIBUTION WT	75,000.00	-	75,000.00	150,000.00
EVENT	-	26,150.00	38,891.52	65,041.52
OTHER	-	0.25	10,325.00	10,325.25
INTEREST	3.42	5.08	7.36	15.86
<b>TOTAL REVENUE</b>	<b>129,681.69</b>	<b>153,089.25</b>	<b>296,243.22</b>	<b>579,014.16</b>
<b>EXPENSES</b>				
ADMINISTRATION EXPENSES	7,456.33	6,309.72	9,471.47	23,237.52
OPERATING COSTS	3,775.95	2,846.84	21,937.60	28,560.39
ENTRETAINMENT EXPENSES	59.49	2,133.06	8,467.75	10,660.30
PROFESSIONAL FEES	2,410.00	2,250.00	2,290.00	6,950.00
FINANCIAL EXPENSES	120.00	230.59	977.80	1,328.39
<b>GENERAL EXPENSES</b>	<b>13,821.77</b>	<b>13,770.21</b>	<b>43,144.62</b>	<b>71,486.60</b>
<b>FINAL BALANCE</b>	<b>115,859.92</b>	<b>139,319.04</b>	<b>253,098.60</b>	

**PANAMERICAN TAEKWONDO**  
CASH FLOW STATEMENT

2022

	JANUARY	FEBRUARY	MARCH	TOTAL
<b>INCOME REVENUE</b>				
OPENING BALANCE	17,852.23			17,852.23
ACCOUNT 7389	111,829.03	37,227.65	90,641.36	239,698.04
ACCOUNT 7322	0.39	0.68	10,325.00	10,326.07
PAYPAL		1.00	57,138.82	57,139.82
<b>TOTAL REVENUE</b>	<b>129,681.65</b>	<b>37,229.33</b>	<b>158,105.18</b>	<b>325,016.16</b>
<b>EXPENSES</b>				
ACCOUNT 7322	13,821.77	13,769.21	21,725.29	49,316.27
PAYPAL		1.00	22,600.30	22,601.30
<b>GENERAL EXPENSES</b>	<b>13,821.77</b>	<b>13,770.21</b>	<b>44,325.59</b>	<b>71,917.57</b>
<b>FINAL BALANCE</b>	<b>115,859.88</b>	<b>23,459.12</b>	<b>113,779.59</b>	<b>253,098.59</b>

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LIC. ALINA IDALIA GARZA HERRERA  
TESORERA